

# **National Board MINUTES**

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**National Board Meeting  
17 August 2000**

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**San Antonio TX**

# 17 August 2000

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**ATTEST:**

**OFFICIAL:**

**DAVID N. SIMMONS**  
Colonel, CAP  
National Legal Officer

**JAMES C. BOBICK**  
Brigadier General, CAP  
National Commander

CIVIL AIR PATROL  
NATIONAL BOARD MEETING MINUTES  
17 August 2000  
San Antonio TX

# OPEN SESSION

CALL TO ORDER .....Brig Gen James C. Bobick, CAP  
INVOCATION.....Ch, Col James E. Moore, CAP  
PLEDGE OF ALLEGIANCE .....Col Richard L. Bowling, CAP  
ROLL CALL .....Col Robert L. Brooks, CAP

NATIONAL COMMANDER REMARKS .....Brig Gen James C. Bobick, CAP  
SENIOR AIR FORCE ADVISOR REMARKS .....Col Dennis Parkhurst, USAF  
EXECUTIVE DIRECTOR REMARKS .....Col Robert L. Brooks, CAP

## NATIONAL BOARD

The National Board is the governing body of the Civil Air Patrol and is comprised of the National Commander, Senior Air Force Advisor (also Commander, CAP-USAF), National Vice Commander, National Chief of Staff, National Finance Officer, National Legal Officer, National Controller, the 8 region commanders, and 52 wing commanders.

### NATIONAL OFFICERS

*Brig Gen James C. Bobick, CAP	National Commander
*Col Dennis Parkhurst, USAF	Senior AF Advisor
*Col Richard L. Bowling, CAP	Nat'l Vice Cmdr
*Col Joseph D. McMillan, CAP	Nat'l Chief of Staff
*Col Larry D. Kauffman, CAP	Nat'l Finance Officer
*Col David N. Simmons, CAP	National Legal Officer
*Col Andrew E. Skiba, CAP	National Controller

### NORTHEAST REGION

*Col Donald N. Prouty, CAP	Region Commander
Col Karen K. Payne, CAP	Connecticut
Col James F. Linker, CAP	Maine
Col Eric V. Schollmann, CAP	Massachusetts
Col Kenneth J. Herman, CAP	New Hampshire
Col Robert Alex, CAP	New Jersey
Col Richard A. Greenhut, CAP	New York
Col Frederic K. Weiss, CAP	Pennsylvania
Col Jean C. Desmarais, CAP	Rhode Island
Lt Col James D. Rowell, CAP	Vermont

### MIDDLE EAST REGION

*Col Gene D. Hartman, CAP	Region Commander
Col Robert L. Vawter, CAP	Delaware
Col Ralph A. Vogt, CAP	Maryland
Col Franklin McConnell, CAP	National Capital
Col Alvah W. Sulloway, Jr., CAP	North Carolina
Col Hartsell O. Rogers, Jr., CAP	South Carolina
Col H. Click Smith, Sr., CAP	Virginia
Col Bobby R. Anderson, CAP	West Virginia

### GREAT LAKES REGION

*Col William S. Charles, CAP	Region Commander
Col Joseph S. King, Jr., CAP	Illinois
Col Glenn A. Kavich, CAP	Indiana
Col Loretta L. Holbrook, CAP	Kentucky
Col Amy S. Courter, CAP	Michigan
Col Michael Jay Murrell, CAP	Ohio
Col Larry S. Nack, CAP	Wisconsin

### **SOUTHEAST REGION**

*Col Joseph C. Meighan, Jr., CAP	Region Commander
Col Joseph H. Owens, Jr., CAP	Alabama
Col Antonio J. Pineda, CAP	Florida
Col Christopher Franklin, Jr., CAP	Georgia
Col Donald B. Angel, CAP	Mississippi
Col Gerald P. Irons, CAP	Puerto Rico
Col Joe C. Meighan III, CAP	Tennessee

### **NORTH CENTRAL REGION**

*Col John Lehr, CAP (Proxy)	Region Commander
Col Rex E. Glasgow, CAP	Iowa
Col George M. Boyd, CAP	Kansas
Col Dale E. Hoium, CAP	Minnesota
Col Jeanette K. Lawson, CAP	Missouri
Col Bruce L. Marxsen, CAP	Nebraska
Col Thomas D. Weston, CAP	North Dakota
Col George L. Colombe, CAP	South Dakota

### **SOUTHWEST REGION**

*Col Colin F. Fake, CAP	Region Commander
Col Richard L. McGlade, CAP	Arizona
Col Coleman C. Roth, CAP	Arkansas
Col Mary D. Berkowitz, CAP	Louisiana
Col James P. Norvell, CAP	New Mexico
Col Virginia P. Keller, CAP	Oklahoma
Col Thomas L. Todd, CAP	Texas

\*National Executive Committee      15 Members

### **ROCKY MOUNTAIN REGION**

*Col David L. Floyd, CAP	Region Commander
Col John R. Buschmann, CAP	Colorado
Col Kenneth P. Salzman, CAP	Idaho
Col Jerry W. Hover, CAP	Montana
Col David L. Hankwitz, CAP	Utah
Col John M. Scorsine, CAP	Wyoming

### **PACIFIC REGION**

*Col Michael L. Pannone, CAP	Region Commander
Col Stephen A. Franklin, CAP	Alaska
Col Larry F. Myrick, CAP	California
Col Daniel D. Bowen, CAP	Hawaii
Col Carl W. Carothers, CAP	Nevada
Col Virginia A. Thompson, CAP	Oregon
Col Dale E. Newell, CAP	Washington

### **OTHER CORPORATE OFFICIALS**

Col Robert L. Brooks, CAP	Executive Director
Col Scott Hamilton, CAP	Assistant Executive Director
Col Stanley H. Leibowitz, CAP	General Counsel
Mr. Paul J. Capicik	Director, Mission Support
Mr. Don R. Rowland	Director, Plans & Requirements
Mr. James L. Mallett	Director, Aerospace Education & Training
Mr. William R. Bean	Director, Cadet Programs
Col Scott Richards, CAP	Director, Personnel
Mr. Thomas E. Hicks	Director, Fin. Management
Ms. Mary Nell Crowe	Director, Marketing & Public Relations
Col Glen Atwell, CAP	Director, Operations
Mr. Michael Button	Director, Logistics & Acquisition

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**AGENDA ITEM 1**

**CP-03-0800**

**Information**

**SUBJECT: National Cadet Competition Location/Date/Funding  
HQ CAP/CP – Mr. Bean**

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**INFORMATION BACKGROUND:**

The February 2000 National Board approved a motion that moved the National Cadet Competition from the Christmas time frame to a summer schedule. Mr. Bean will present tentative dates and locations of the competition for the summer of 2001 for National Board approval. Additionally, at the May 2000 NEC, the question of funding for National Cadet Competition was brought up. Gen Bobick tasked a committee to develop some possible alternatives to funding the competition. Col Charles/GLR CC will present the committee findings.

**A document entitled “A REPORT ON SITE SELECTION FOR NATIONAL CADET COMPETITION” was handed out (see Atch 1). Mr. Bean reported that the National Cadet Competition is to be held at the Air Force Academy during a 5-day period, 23-27 June 2001.**

**Also, Col Floyd/RMR presented a slide briefing on the committee’s findings in reference to National Cadet Competition funding. (see Atch 2).**

**The committee recommended that in addition to its current members (NCR, GLR, and RMR) representatives from MA, VA, PR, LA and OR be added to the committee. This expanded committee (representing all eight regions) will continue the study and report its findings at the Nov 2000 NEC meeting.**

**FOLLOW-ON ACTION. To be included in the Nov 2000 NEC Agenda.**

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**AGENDA ITEM 2**

**XP-05-0800**

**Action**

**SUBJECT: CAP National Vice Commander Election  
CAP/CC-Brig Gen Bobick**

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**INFORMATION BACKGROUND:**

Per the Civil Air Patrol *Constitution and Bylaws*, Article XII, the National vice commander is elected annually.

**PROPOSED NATIONAL BOARD ACTION:**

The National Board conduct an election for the office of National vice commander.

**ESTIMATED FUNDING IMPACT:**

None.

**HQ STAFF COMMENTS:**

None.

**COMMITTEE RECOMMENDATION:**

None.

**REGULATIONS AND FORMS AFFECTED:**

None.

**NATIONAL BOARD ACTION:**

**COL SIMMONS/NLO placed in nomination the names of two candidates: Col Angelo Porco and Col Richard Bowling. There were no nominations from the floor.**

**BY SECRET BALLOT VOTE, Col Bowling was re-elected as CAP National Vice Commander for the term of one year. (Vote count: There was one statutory abstention and one absence. Of the remaining 65 votes, 64 were cast for Col Bowling and 1 for Col Porco.)**

**COL SIMMONS/NLO announced the re-election of Col Richard L. Bowling as CAP National Vice Commander at the General Assembly on Friday, 18 August 2000.**

**Confirmation of CS, NFO, NLO, and NC.**

***COL BOWLING moved, COL FAKE/SWR seconded*** the motion that the National Board confirm the appointment of the existing members who are serving in these positions: Col Joseph McMillan as Chief of Staff; Col Larry Kauffman as National Finance Officer; Col David Simmons as National Legal Officer; and Col Andrew Skiba as National Controller.

**MOTION CARRIED**

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**AGENDA ITEM 3**

**GC-02-0800**

**Action**

**SUBJECT: Board of Governors/Constitution and Bylaws Structure  
CAP/NLO - Col Simmons**

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**INFORMATION BACKGROUND:**

Changes and recommendations were originally proposed at the February 2000 National Board as part of the resolution in improving and continuing the Civil Air Patrol and US Air Force relationship. The Constitution and Bylaws committee was tasked to present final changes and recommendations at the August 2000 National Board meeting. The changes were sent to National Board members under a separate letter.

**PROPOSED NATIONAL BOARD ACTION:**

The National Board approve the revisions to the Constitution and Bylaws and approve the Board of Governors structure.

**ESTIMATED FUNDING IMPACT:**

To be determined.

**HQ STAFF COMMENTS:**

None.

**COMMITTEE RECOMMENDATION:**

See committee report.

**REGULATIONS AND FORMS AFFECTED:**

**NATIONAL BOARD ACTION:**

(See Atch 3 for the approved version of the Constitution and Bylaws.)

**COL SIMMONS/NLO briefed the committee's final changes to the CAP Constitution and Bylaws, and moved the following PROPOSED NATIONAL BOARD ACTION:**

**"That the National Board adopt the Constitution and Bylaws Committee's amendments to the CAP Constitution and Bylaws as forwarded by mail to the National Board on 12 July 2000. Such amendments are to be effective concurrent with the effective date of the new "Supply Bill" 10 U.S.C. 9441, et. Seq."**

***COL MURRELL/OH moved, COL PANNONE/PACR seconded the motion to postpone***



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**adoption of the changes to the Constitution and Bylaws until the Feb 2001 National Board meeting.**

**MOTION TO POSTPONE DID NOT PASS.** (This vote was challenged because of possible voting from the audience and it was declared null and void. A second vote was taken and the motion to postpone did not pass.)

*COL CHARLES/GLR moved to amend, COL GLASGOW/IA seconded the amendment that in ARTICLE XX of the Constitution, all references to the National Executive Committee shall be changed to National Board.*

### **MOTION TO AMEND CARRIED**

*COL NEWELL/WA moved to amend, LT COL ROWELL/VT seconded the amendment that in ARTICLE XX of the Constitution, all references to the Executive Director shall be changed to National Commander.*

### **MOTION TO AMEND CARRIED**

*COL ANGEL/MS moved to amend, COL GREENHUT/NY seconded the amendment that in ARTICLE XX of the Constitution, paragraph 4, line 3, last word, the word “the” shall be changed to “further.”*

### **MOTION TO AMEND DID NOT PASS**

*COL NACK/WI moved to amend, COL MURRELL/OH seconded the amendment that in ARTICLE XX of the Constitution, paragraph 4, line 3, the word “not” shall be stricken.*

### **MOTION TO AMEND DID NOT PASS**

GENERAL BOBICK stated that the motion on the floor is to adopt the presentation and the recommendations of the committee to change the CAP Constitution and Bylaws, as presented, with the following changes: ARTICLE XX, paragraphs 1, 2, 3 and 4, the words “Executive Director” are changed to “National Commander,” and the words “National Executive Committee” are changed to “National Board.”

### **MOTION CARRIED**

GEN BOBICK expressed appreciation to Col Simmons and the Constitution and Bylaws Committee for a long, arduous, but an extremely professional job done. Committee members also recognized are: Col Parkhurst, Col Hamilton, Col Leibowitz, Col Richards, Col Boyd and former National Commander, Brig Gen Warren Berry.

COL WEISS/PA, later in the meeting, pointed out that with ratification of the new CAP Constitution and Bylaws, the board inadvertently developed a conflict between the Bylaws and the Constitution with SECTION 10, paragraph 9, sentence e. Under the description of the Executive Director in the Bylaws, sentence e., one of his functions is to “Adopt and

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**maintain regulations in accordance with ARTICLE XX of the Constitution.” Now, there is no more reference in ARTICLE XX with the Executive Director in adopting and maintaining regulations.**

**GEN BOBICK, with concurrence of the National Legal Officer, stated this would be handled administratively.**

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**AGENDA ITEM 4**

**FM-02-0800**

**Action**

**SUBJECT: Approval of Fiscal Year 2001 Financial Plan  
CAP/NFO - Col Kauffman**

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**INFORMATION BACKGROUND:**

In accordance with the *Constitution and Bylaws* of the Civil Air Patrol, Article VIII, the fiscal year 2001 financial plan is presented to the National Board for approval. Copies of the proposed plan were previously sent under separate cover to all National Board members by National Headquarters financial management.

**PROPOSED NATIONAL BOARD ACTION:**

The National Board approve the FY01 financial plan as presented.

**ESTIMATED FUNDING IMPACT:**

See FY01 financial plan. (see Atch 4).

**HQ STAFF COMMENTS:**

None.

**COMMITTEE RECOMMENDATION:**

See FY01 financial plan. (see Atch 4).

**REGULATIONS AND FORMS AFFECTED:**

None.

**NATIONAL BOARD ACTION:**

***COL KAUFFMAN/NFO moved that the National Board approve the FY01 Financial Plan as presented.***

**MOTION CARRIED**

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**AGENDA ITEM 5**

**XP-06-0800**

**Action**

**SUBJECT: Committee Reports  
CAP/CS – Col McMillan**

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**1. Development Committee—Col Convery**

Col McMillan stated that this committee covers the issues relating to membership, personnel, public relations, fund-raising, uniforms, partnering, and regulations.

COL CONVERY reported that the committee has completed a proposed wing commander selection process and the recommendation is presented under Agenda Item 6. All other issues before the committee are still in abeyance.

**2. Strategic/Tactical Evaluation & Planning Committee—Col Tobey**

COL TOBEY presented a slide briefing on the issues before the STEP committee and provided a handout (see Atch 5).

**3. Operations Committee—Col Skiba**

COL McMILLAN stated that this committee deals primarily with air and ground operations, communications, information technology and safety.

COL SKIBA briefed the current status of the issues before the committee: (1) Forward Looking Infrared Radar (FLIR), (2) Flight Release Officer (FRO) program as it relates to the Operational Risk Management (ORM) program, (3) Pilot Database Program, and (4) Deposition of T-34 Aircraft, which will be covered under Agenda Item 7. He provided a handout (see Atch 6).

**4. Education & Training Committee—Col Pearson**

COL McMILLAN stated that this committee deals with the issues of aerospace education, professional development training and cadet programs training.

COL PEARSON stated that the committee has no recommendations for National Board approval at this time, but will have a presentation at the Nov 2000 National Executive Committee meeting.

**5. Governance Committee—Col Franklin**

**COL McMILLAN** stated that this committee deals with the relationships between the US Air Force and CAP, government and legislative matters in CAP, and National Board rules and agenda.

**COL FRANKLIN** stated that this committee has only one open item: A request from Pacific Region to raise the dues in order to obtain more region funding to help meet administrative costs. Two committees were asked to look at this issue. The other committee made its report and recommended against raising dues. At that time the Development Committee wanted to further study the issue, but at this time still does not have an alternative plan to raise funds. Col Franklin added: “At this time, in order to close this issue, I would have to recommend against raising dues for the Pacific Region for the same reason the other committee did. But I don’t think this should be a closed issue. Because of the wide geographical area, I think it deserves further attention. I just don’t think the Governance Committee is going to be able to resolve the matter.”

**COL McMILLAN/CS** stated that he would like to review the functions of the committees, how they operate, how they interface with the region and wing commanders and how issues get into that review process or development process. He added: “When the five committees were established, the intent was to create a mechanism whereby issues that were to come before the board would be adequately researched and explored before they got to the floor of the National Board or the NEC for a vote. There were reports, analysis, and discussions carried out so that an understandable motion would result from the recommendations of the individual committee. This procedure was designed to minimize the amount of discussion and wordsmithing required by the Board and NEC. I think the procedure has worked fairly well, but there are still some questions remaining as to how the issues get to the various committees. There are also misconceptions that everything has to go through the committee. The general mode of operation for the committee structure is that members of the Board have the opportunity to present an item for consideration by any one of the committees. The mechanism for doing that is to send a letter, or preferably an e-mail, to me and I will send it to the appropriate committee. Please indicate if you prefer your proposal to be an agenda item and submit it in the proper agenda format to include justification in the background information and the proposed motion. Please remember that late submissions may or may not be included in the current agenda. For this system to work properly, it takes every ones cooperation, especially in giving the committees sufficient time to work out the issues assigned them so they will be able to do the job you originally tasked them to do.”

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**AGENDA ITEM 6**

**DP-02-0800**

**Action**

**SUBJECT: Wing Commander Selection Process  
Development Committee Chair –Col Convery**

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**INFORMATION BACKGROUND:**

A standardized wing commander selection process was proposed during the November 1999 National Executive Committee meeting. Gen Bobick tasked the region commanders to send their ideas on what they believe the process should include to the development committee. The development committee, under Col Convery's leadership, will present the proposed selection procedures for consideration.

**PROPOSED NATIONAL BOARD ACTION:**

The National Board approve the wing commander selection process as proposed by the development committee.

**ESTIMATED FUNDING IMPACT:**

None.

**HQ STAFF COMMENTS:**

None.

**COMMITTEE RECOMMENDATION:**

**REGULATIONS AND FORMS AFFECTED:**

To be determined.

**NATIONAL BOARD ACTION:**

**COL CONVERY** moved that the National Board approve the wing commander selection process as proposed by the Development Committee, as amended.

**NOTE: The FINAL SELECTION of the Wing Commander Selection Process, as amended, reads as follows:**

**“The selection board will submit all qualified application packages along with their recommendation to the region commander for final decision, with concurrence of the National Commander. In the event the region commander rejects all applicants, the position will be re-announced and the selection process begun again.”**

**MOTION CARRIED**

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**AGENDA ITEM 7**

**DO-03-0800**

**Action**

**SUBJECT: T-34 Aircraft Status  
Operations Committee Chair – Col Skiba**

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**INFORMATION BACKGROUND:**

On 19 Apr 99, a privately owned non-CAP T-34 was involved in a fatal crash while engaged in mock aerial combat. Wing spar failure was involved and prompted the FAA to issue Airworthiness Directive (AD) 99-12-02. This AD restricted the T-34 aircraft to normal category operation and prohibited aerobatics. In addition, the maximum airspeed was limited to 175 mph. Raytheon then published a mandatory Service Bulletin (SB) 57-3329, which calls for inspection and repair before conducting further flight. The initial inspection requires 241 man-hours and a recurring inspection every 80 flight hours requiring 31 man-hours. The FAA, in reaction to the comments received on their initial AD, has proposed a new AD that would closely follow Raytheon's SB and supersede their first AD. After the inspection, and any needed repairs, the aircraft could resume aerobatic operations from 0-5Gs and to a maximum airspeed of 225 mph. Three T-34 aircraft are currently in the CAP fleet (CA, NM, and WI wings) and are subject to these FAA ADs and the Raytheon SB. The initial inspection (241 man-hours x \$50/hour) would cost \$12,050 per aircraft. Recurring inspections (31 man-hours x \$50/hour) would cost an additional \$1,550 per aircraft every 80 flight hours. CAP-USAF will not reimburse for any maintenance associated with the Raytheon SB. Additionally, CAP-USAF has determined that CAP can continue to use or dispose of the T-34 aircraft as they see fit.

**PROPOSED NATIONAL BOARD ACTION:**

Option 1: Retain the three T-34 aircraft within CAP through the transfer to a historical foundation. This foundation would assume all maintenance and up-keep responsibilities at no cost to CAP.

Option 2: Sell the three T-34 aircraft in the CAP fleet and replace them with mission capable aircraft. The proceeds from this sale would be placed in the CAMP fund for future aircraft purchases.

**ESTIMATED FUNDING IMPACT:**

Option 1: No further cost to CAP.

Option 2: The sale of the three T-34 aircraft would result in significant future aircraft purchases.

**COMMITTEE RECOMMENDATION:**

The wing spar issue presents potential long-term costs, especially in light of the CAP-USAF decision to not reimburse cost associated with this problem. The National operations committee chairman believes it would be difficult to justify spending taxpayer's money or corporate funds on an aircraft approaching 50 years old with marginal avionics equipment capability and only two seats. Removing three 1950's vintage aircraft would reduce our fleet age and send the

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message that our organization is serious about the fleet modernization initiative. From strictly a fleet-management position, there is no justification for keeping the T-34s in the CAP fleet. The National finance committee chairman feels that the T-34 assets should be disposed of through sealed-bid sale in accordance with CAPR 67-4. Proceeds from this sale will be placed in the CAMP fund for future aircraft purchases.

### **HQ STAFF COMMENTS:**

The National Headquarters staff agrees with the operations committee on the potential cost and difficulty in keeping the T-34 aircraft within the CAP fleet. In addition, the NHQ general counsel believes that continued corporate ownership of these aircraft involves significant liability exposure.

Option 1: NHQ Staff has no objections to this option.

Option 2: NHQ Staff agrees that selling the three aircraft could result in significant money for CAMP fund that would be used for future aircraft purchases.

### **REGULATIONS AND FORMS AFFECTED:**

None.

### **NATIONAL BOARD ACTION:**

**COL SKIBA briefed this agenda item.**

**GEN BOBICK also briefed proposals contained in HQ CAP/EX Memorandum for the National Board, 4 Aug 2000, with 2 Attachments: (1) Proposal Youth and Aviation, Inc. and (2) Proposal Planes of History, Inc. (see Atch 7)**

***COL NORVELL/NM moved, COL MURRELL/OH seconded the motion that the National Board consider the disposition for each of the three T-34 aircraft individually, one in CA, one in NM, and one in WI.***

### **MOTION CARRIED**

**WISCONSIN T-34 AIRCRAFT:**

***COL NACK/WI moved, COL LINKER/ME seconded the motion that the Wisconsin T-34 aircraft be donated to Planes of History, Inc., in accordance with the proposed contractual agreement, which would be reviewed through CAP.***

### **MOTION CARRIED**

**FOLLOW-ON ACTION: Civil Air Patrol will go into contractual negotiations with Plans**



of History, Inc. to accept the Wisconsin T-34 aircraft.

**NEW MEXICO T-34 AIRCRAFT:**

*COL NORVELL/NM moved, COL BUSCHMANN/CO seconded* the motion that the National Board approve retaining aircraft number 422NM within the New Mexico Wing.

COL PARKHURST stated that at this time, if CAP decides to keep this aircraft, the Air Force would not reimburse for A or B missions for this 2-place, low-wing aircraft if used in the operational mission. This decision is based on the possible increased costs of maintenance and the risk of increased liability under FTCA/FECA.

**MOTION CARRIED** (motion passed by one vote)

**CALIFORNIA T-34 AIRCRAFT:**

*COL MYRICK/CA moved, COL GREENHUT/NY seconded* the motion that the National Board approve selling the California T-34 aircraft, proceeds to go into the CAMP Fund for new aircraft.

**MOTION CARRIED**

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**AGENDA ITEM 8**

**ET-02-0800**

**Action**

**SUBJECT: National Inspector General College  
HQ CAP/EXA - Col J Scott Hamilton**

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**INFORMATION BACKGROUND:**

The National Inspector General College (NIGC) was approved for implementation biennially beginning in June 2000 at the August 1999 Civil Air Patrol National Board meeting. The NIGC was designed to be similar to the National Legal Officer College (NLOC) in granting equivalency credit for participants in Level IV of the Senior Member professional development Program, in lieu of attendance at Region Staff College (RSC). However, the agenda item as approved did not specify that NIGC graduates would be granted equivalency credit for RSC.

**PROPOSED NATIONAL BOARD ACTION:**

The National Board grant Region Staff College credit to graduates of the National Inspector General College, in the same way as National Legal Officer College graduates receive credit for their attendance. This credit will count towards achievement of Level IV of the senior member professional development program.

**ESTIMATED FUNDING IMPACT:**

None.

**HQ STAFF COMMENTS:**

The staff recommends approval.

**COMMITTEE RECOMMENDATION:**

None.

**REGULATIONS AND FORMS AFFECTED:**

CAP Regulation 50-17, *CAP Senior Member Training Program*, Chapter 6 – Level IV, Command and Staff.

**NATIONAL BOARD ACTION:**

**GEN BOBICK** stated that since this item has not yet gone to committee for review and recommendation, this agenda item is being referred to the Education and Training Committee.

**FOLLOW-ON ACTION.** Col McMillan will refer this agenda item to the Education and Training Committee and for consideration at the Nov 2000 NEC meeting.

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**AGENDA ITEM 9**

**DO-04-0800**

**Action**

**SUBJECT: ES Curriculum Project  
MO Wg/CC – Col Lawson**

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**INFORMATION BACKGROUND:**

There is a requirement for nationally standardized emergency services training within CAP. In response to this need, the national headquarters operations directorate in conjunction with volunteer members is developing a long-term national emergency services curriculum project. This project, when completed will allow CAP to minimize several of its' core operational problems:

- Qualifications in one wing do not truly transfer to other wings creating difficulties between wings requiring resolve.
- Personnel responsible for conducting training due not possess standardized training materials thus often requiring more time preparing to train rather than training.
- Frustrated members, who could not become qualified or receive the training needed, often drop out of the program.

**PROPOSED NATIONAL BOARD ACTION:**

The National Board approve Phase 1: Ground Team and Introductory training of the ES Curriculum Project, with an implementation date of 1 September 2000.

**ESTIMATED FUNDING IMPACT:**

**HQ STAFF COMMENTS:**

The NHQ fully supports this agenda item.

**COMMITTEE RECOMMENDATION**

**REGULATIONS AND FORMS AFFECTED:**

**NATIONAL BOARD ACTION:**

***COL LAWSON/MO moved, COL FAKE/SWR seconded the motion that the National Board approve Phase 1: Ground Team and Introductory training of the ES Curriculum Project, with an implementation date of 1 September 2000.***

**MOTION CARRIED**

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**AGENDA ITEM 10**

**MS-02-0800**

**Action**

**SUBJECT: CAPSN Source  
HQ CAP/MS - Mr. Capicik**

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**INFORMATION BACKGROUND:**

A recent phenomenon called “identity theft” is fast becoming a major personal problem in the electronic age. “Identity theft” involves the assumption of one’s identity by an unauthorized person using various pieces of personal information and documents for the purpose of fraud and other illegal actions in the name of the unsuspecting person. Available information shows an alarming trend in the number of past and expected cases of this activity. A person’s SSAN is one of the primary bits of information used in this crime. Recovery from such an attack has been excruciating under current law. CAP should once again consider changing current policy for using member SSN’s.

**PROPOSED NATIONAL BOARD ACTION:**

1. The NB approve the following:

- Change from using the member SSAN as the CAPSN to using a computer generated number (built into the current membership system as “CAPID”) as the CAPSN used in the day-to-day mission and business needs of CAP.
- Continue to collect member SSAN for those requirements such as finger print verification that require SSAN, but limit its use and afford these numbers the proper level of security.

Implementation of the above recommendations could be accomplished quickly and with minimum impact on the national headquarters processes. The following issues must be considered:

- A significant one-time cost would be incurred if a mass printing of membership cards were directed. Recommend replacement by attrition, which would involve no extra cost.
- Some field level computer applications currently rely on SSAN. Some time limit should be set for conversion. (Recommend 3-6 months).
- Numerous references are made to SSAN through our publication and forms system. Recommend that a general policy be established that directs use of CAPID in place of the SSAN except in those few cases actually requiring the SSAN. Publications and forms should be updated on an attrition basis but in no case longer than five years from the policy change date.

**ESTIMATED FUNDING IMPACT:**

Significant to very little depending on options chosen for implementation. Membership card costs and regulation/form reprinting are primary considerations.

**COMMITTEE RECOMMENDATION:**

None.

**REGULATIONS AND FORMS AFFECTED:**

To be determined.

**NATIONAL BOARD ACTION:**

**MR. CAPICIK briefed this item.**

***COL BOWLING/CV moved, COL MEIGHAN III/TN seconded* the motion that the National Board approve the PROPOSED NATIONAL BOARD ACTION, as written.**

**MOTION CARRIED**

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**AGENDA ITEM 11**

**DP-03-0800**

**Action**

**SUBJECT: Recommendation for Life Membership  
DE Wg/CC-Col Robert L. Vawter**

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**INFORMATION BACKGROUND:**

Mr. Norman Edwards distinguished himself through outstanding service and support to Civil Air Patrol as the United States Customs Service (USCS) CAP Liaison Officer from October 1988 to April 2000. He volunteered to be the USCS CAP Liaison Officer at the local, then regional and national levels as an additional duty to his regular responsibilities as a USCS pilot and special agent. He devoted countless hours assisting CAP in building its counterdrug (CD) program from the ground up. He maintained an extremely close working relationship with CAP CD staff nationwide and worked hand-in-hand with the HQ CAP to formulate and implement new policies and procedures to continually improve CAP's CD program. His significant contributions included: increasing the effectiveness of CAP CD mission support; tightening up the control on validating mission requirements, and issuing and tracking CAP CD mission numbers; improving mission results reporting procedures; streamlining the background screening process for CAP members to participate in CD activities. He also contributed in improving CD orientation training for CAP members; and strengthening the overall accountability and credibility of CAP's CD program.

During his eleven years of service to CAP, he was highly instrumental in expanding CAP's counterdrug mission and customer base. CAP's counterdrug flying hour program has grown from less than 8,400 hours in 1989 to nearly 42,000 hours in 1998. He developed new airport and marine reconnaissance missions for CAP to provide USCS and other drug law enforcement agencies critical intelligence and information about air and maritime drug trafficking. These missions have greatly increased CAP's worth as a force multiplier to CD agencies and task forces.

As CAP's participation in the USCS CD program increased, Mr. Edwards developed a comprehensive USCS Air Operations CAP Counterdrug Orientation Handbook. The handbook described CAP's CD program, explained the types of support CAP can provide, outlined procedures for requesting CAP CD support, and included examples of the different CAP CD forms. This handbook was the basis that HQ CAP used to develop their CD Operations Handbook.

Mr. Edwards frequently traveled to CAP wings and regions across the nation providing CD orientation training. In 1997, he developed a lesson plan for a standardized CAP-USCS counterdrug orientation program. He took on the role of chief instructor for the USCS portion of the program. His program developed into the current CAP national Counterdrug Orientation Telecourse. The telecourse is a cooperative effort between CAP and the USCS and Drug Enforcement Administration that is broadcast nationally on the National Guard Bureau's "Warrior Network" twice each year. Mr. Edwards remains the USCS panel member on the telecourse, and student surveys consistently cite him by name for his outstanding presentations.

As the USCS CAP Liaison Officer, Mr. Edwards travels to numerous CD conferences and meetings across the nation. He is an outstanding spokesperson and ambassador for CAP and our volunteer service to America. He attends nearly every HQ CAP sponsored CD meeting and provides the customer's perspective on counterdrug issues and problems. The Executive Director, Air and Marine Interdiction Division at HQ USCS, lost confidence in CAP's CD program due to ongoing investigations on CAP and the seizure of HQ CAP records by the FBI and OSI and was ready to terminate the MOU between USCS

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and CAP. Mr. Edwards visited HQ USCS and was able convince the Executive Director that CAP's CD program was still credible and reversed his decision to terminate the MOU.

Mr. Edwards has been a CAP member since 1996. He is a Lt Col and qualified mission pilot with the Oklahoma Wing. The tremendous success of the CAP CD program is due in no small part to the selfless dedication and efforts of Mr. Norman Edwards. His initiative, perseverance and sense of duty provided CAP with what is now one of our premiere missions. The training opportunities that are provided by the CD program have positively impacted the readiness of CAP to perform emergency services mission support to the nation. In view of the enormous contributions made by Mr. Edwards for CAP and its counterdrug program, it is with admiration and respect that I recommend him to the Civil Air Patrol National Board for consideration of a Life Membership.

### **PROPOSED NATIONAL BOARD ACTION:**

The National Board approve Life Membership for Mr. Norm Edwards.

### **ESTIMATED FUNDING IMPACT:**

None.

### **HQ STAFF COMMENTS:**

None.

### **COMMITTEE RECOMMENDATION:**

None.

### **REGULATIONS AND FORMS AFFECTED:**

None.

### **NATIONAL BOARD ACTION:**

***COL VAWTER/DE moved, COL VOGT/MD seconded the motion that the National Board approve Life Membership for Mr. Norman Edwards.***

**MOTION DID NOT PASS** (motion failed by one vote).

***COL BUSCHMANN/CO moved, COL VOGT/MD seconded the motion that the National Board approve a Distinguished Service Medal for Lt Col Norman Edwards, CAP, to recognize his outstanding service and support to the Civil Air Patrol, as enumerated in the agenda.***

**MOTION CARRIED**

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**AGENDA ITEM 12**

**Action**

**SUBJECT: Old Business**

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**1. ITEM: Cessna Negotiations—HQ CAP/EX, Col Brooks**

COL BROOKS presented a slide briefing. He briefed that the May NEC authorized him to buy 15 new Maule 235 aircraft, the first of which should arrive in December 2000. The NEC also authorized Col Brooks to negotiate only with Cessna for current prices. He outlined the Cessna offer for the cost of 1 aircraft, the cost of 7 aircraft and the cost of 15 aircraft (allowing the purchase of 7 aircraft this year and 8 next year, by 31 Aug 01, for the 15 aircraft purchase price, plus inflation for the 8 aircraft). He added that he believes this is the best price that Cessna will offer and a wait will only result in higher prices. Col Brooks stated: “I think you will always have a Cessna fleet in the foreseeable future, and you should modernize it while you have the opportunity.”

*COL KAUFFMAN/NFO moved, COL BOYD/KS seconded the motion that the National Board approve the 15 Cessna aircraft proposal, as presented.*

**MOTION CARRIED**

**2. ITEM: CAP National Board Badge**

GEN BOBICK briefed the status of the National Board badge. He stated that the design of the proposed National Board badge did not meet desired requirements. Consequently, it is recommended that the National Board adopt the design of the NEC badge with the words “National Board” in lieu of the words “National Executive Committee”.

*COL OWENS/AL moved, COL VOGT/MD seconded the motion that the National Board accept the recommendation of staff.*

*COL BOWLING/CV moved a substitute motion, COL ANGEL/MS seconded the substitute motion that the design of the National Board badge be in silver instead of the gold used on the NEC badge.*

**MOTION TO ACCEPT THE SUBSTITUTE MOTION CARRIED**

**MOTION CARRIED**

**FOLLOW-ON ACTION.** Procurement of the National Board badge, as approved.

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**AGENDA ITEM 13**

**Action**

**SUBJECT: New Business**

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**1. ITEM: Web Mission Information Reporting System (WMIRS)**



COL THOMMIE HERNDON, National Coordinator for Rapid Response, with National Board concurrence, provided a status report on this new mission. He also handed out a packet of information to help implement this program at the local level.

GEN BOBICK stated, "I encourage every wing commander to take heed as to what has just been briefed. It is a marvelous program. It is the future, and it is really a fine use for our aircraft and our resources."

## **2. ITEM: Disposition of Aircraft**

*COL GREENHUT/NY moved, COL WESTON/ND seconded the motion that the National Board consider a change in policy regarding aircraft turn-ins. He recommended that the chronological age of the aircraft no longer be the sole determinant as to whether the aircraft gets turned in or kept by the wing.*

COL SKIBA/Chairman Operations Committee explained the policy and procedures used in selling aircraft, including the opportunity for the field to exchange one of those aircraft with one of their aircraft in worse condition, regardless of model year age.

GEN BOBICK added that age is not the sole criterion used to dispose of aircraft. He suggested that Col Greenhut send his proposal to Col McMillan so that the Operations Committee may address it. Then it can be formally staffed and will come before the February 2001 National Board.

COL GREENHUT/NY agreed to do so and withdrew his motion.

## **3. ITEM: Proposed Change to Constitution and Bylaws**

COL CHARLES/GLR stated that the Constitution and Bylaws would be further changed when legislation comes from Congress. He suggested that since the law will clearly state Cadet Programs, and in reading the Preamble, Cadet Programs is mentioned, but under ARTICLE V, Cadets Programs is not mentioned. He suggested that the committee consider a change to provide a paragraph to read: "To provide an organization to encourage and develop the capabilities of American youth."

GEN BOBICK suggested that Col Charles send his proposal to Col McMillan so that the Constitution and Bylaws Committee may address it. Then it can be formally staffed and it will come before the February 2001 National Board.

## **4. ITEM: Update on Status of the LO/LNCO Structure.**

COL MURRELL/OH stated that because of the outstanding support his wing receives from the LO and LNCO, he is concerned as to what is going on with the LO/LNCO negotiations.

GEN BOBICK explained that the decision has been made to transfer the liaison function

back to the Air Force. It is now an Air Force function. He added: "While we can offer suggestions, the decision is totally an Air Force decision at this point. They will no longer be CAP employees."

COL PARKHURST stated that the change is part of that same Defense Authorization Bill that includes all the other changes to CAP. The Air Force has decided that the LOs and LNCOs will be handled by personal services contract-each one of the 89 will be an independent contractor doing business with the US Air Force. The selection process will be strictly in accordance with the Federal Acquisition Regulations, which are quite lengthy and extensive. The length of the contract will be for 5 years-1 year with 4-year options on the part of the government. They will be proposing a price to cover that 5 years that will cover their salaries, benefits, etc. The US Air Force will be providing the equipment, communications, rent, utilities, flying hour support and TDY travel costs, etc. That is the basic concept of how this program will work. He provided more details on all the issues that are being worked through to prepare the people for this transfer. Col Parkhurst stated that the Air Force is doing all it can to make this work and that he is confident it will happen and happen appropriately. In response to a question about the states that share LOs, Col Parkhurst stated that the Air Force has long advocated an LO/LNCO for each state, but funding has been the problem. He added that he would continue to work in this direction and suggested that the new Board of Governors would also be addressing this issue.

GEN BOBICK added that when the new Board of Governors convene, one of the first items he will bring before that body will be a request for 52 LOs and 52 LNCOs.

COL PARKHURST, in response to a question as to whether the LOs and LNCOs would be required to bid for the contracts, answered the contracts would be personal services contracts, a free and open competition.

#### **5. ITEM: Request to wear ribbons on the White Aviator Shirt**

COL VOGT/MD moved that the National Board approve a policy that senior members who cannot meet the Air Force weight standards and must wear the white aviator shirt uniform be allowed to wear the top three CAP ribbons that they have earned.

GEN BOBICK reminded Col Vogt that, under the new system, he should send his proposal to Col McMillan so that a committee can address it. Then it can be formally staffed and it will come before the February 2001 National Board

#### **6. ITEM: New Membership Card**

GEN BOBICK stated that many CAP members had complained about the Membership Card because information on the card could not be copied due to the gold background. Also, the staff has identified that the back of the card is totally out of date. A new identification card has been developed and an enlargement of the front side of the card was displayed. The colors reflect the CAP colors and the card will have a silver background so it can be more easily copied. The back of it will contain the CAP mission statement. It will

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also state: "This card is the property of Civil Air Patrol and will be surrendered when requested by proper authority. If found, please return to: Civil Air Patrol, National Headquarters, Building 714, 105 South Hansell Street, Maxwell AFB AL 36112-6332." The membership cards will be implemented by attrition beginning around the first of the year 2001.

### **7. ITEM: National Inspector General Change**

GEN BOBICK announced that there would be a change in the National Inspector General. Col Nicholas "Doc" Knutz will be stepping down and moving to the position of Advisor to the National Commander on IG issues and will serve as an advisor to the newly appointed National Inspector General who will be Colonel Duddly Hargrove. Col Hargrove previously served as the SWR/IG and is the architect of the new CAP IG Staff College. He has done an outstanding job and has been working in this arena for many years, as well as in his professional life.

### **8. ITEM: Legislative Seminar**

GEN BOBICK announced that Col Jim Huggins, Chairman of the Legislative Committee, would be conducting a Legislative Seminar on Saturday. He stated: "I would appreciate all region and wing commanders or a representative from your wing to attend that seminar. We would like all regions and wings represented. Jim is going over some of the latest details and what the approach is going to be, how we are going to work our legislation and work our legislative committee in concert with all the new changes."

GEN BOBICK expressed appreciation to the Board members for efficiently handling the agenda items, and thanked all visitors for being here. He announced that the Board would be moving into Executive Session.

**FOLLOWING THE EXECUTIVE SESSION, THE NATIONAL BOARD  
ADJOURNED AT 5:25 PM, THURSDAY, 17 AUGUST 2000.**